

## Guidelines – Rubbish Chutes

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<p><b>SELECTION &amp; LOCATION</b></p>	<p><b>MAINTENANCE</b></p>	<p><b>ANCHORAGE WITH BUILDING, AND USE</b></p>
<ul style="list-style-type: none"> <li>Chute must be proprietary design and be installed to the manufacturer's instructions.</li> <li>Locate chute in the area where it does not pose to be an obstruction or danger to others.</li> <li>Do not drop material to any point outside the building.</li> <li>"Homemade" site fabricated chutes should not be used as their strength and performance is unknown</li> </ul>	<ul style="list-style-type: none"> <li>Worn out parts of chutes must be removed and/ or replaced immediately.</li> <li>Carry out weekly inspection of chutes.</li> <li>Maintain chutes in good working condition.</li> <li>Maintain a written procedure for overcoming possible blockage of chute.</li> </ul>	<ul style="list-style-type: none"> <li>Ensure that the chute is securely fixed to the permanent structure of the building.</li> <li>All material chutes must be entirely closed.</li> <li>Area around the discharge end of the chute must be barricaded.</li> </ul>
		
<p><b>OPENINGS IN CHUTES</b></p>	<p><b>GENERAL USE PROCEDURE</b></p>	<p><b>DISPLAY OF NOTICES</b></p>
<ul style="list-style-type: none"> <li>All material chutes shall be entirely enclosed except for opening equipped with enclosures at floor level.</li> <li>Area around the chute must be protected with toe boards.</li> <li>Guardrails must be fitted either side of chute to prevent fall of persons.</li> <li>Provide substantial gate installed in each chute at all floor levels.</li> <li>When operations are not in process the area surrounding discharge end of a chute shall be securely closed off.</li> </ul>	<ul style="list-style-type: none"> <li>Workers must be instructed in the maximum size of material to be placed in the chute.</li> <li>If wheel barrows are used to tip rubbish, a timber block must be used to prevent overrun.</li> <li>If blockage is suspected use of chute must be stopped.</li> <li>A foreman should be appointed as a contact in case of problems with the chute.</li> </ul>	<ul style="list-style-type: none"> <li>Display warning sign &amp; notices in languages easily understood by workers.</li> <li>Notices shall be displayed on each floor of the building and also at the discharge end.</li> </ul>