

CIRCULAR

To: **All Business Units, Clients, Consultants and Contractors**

Subject: **Works Requiring Approval of Modification Section**

Our Ref: CEDGR-19

Date: 17 Nov. 2015

In our continuous effort to enhance and streamline our services, Trakhees- Civil Engineering Department would like to announce the works that needs approval from Trakhees Modification Section **for facilities within plot limits & having Building Completion Certificate (BCC).**

1. **All internal modifications to existing facility** such as shops/office fit-out works, villa internal modification and mezzanine racking ... etc., **as well as all external Works** such as swimming pools, landscaping, block paving and interlock Parking spaces and shaded parking...etc.
2. All extensions to existing facilities or expansion of facilities where structural works are **not exceeding 100 sq. m** for each item in the proposed submission.
3. Temporary works as listed below:
 - Funfair/play areas with equipment
 - Temporary road base.
 - Tents
 - Stage for events
 - Kiosks
 - Outdoor dining
4. Replacing /maintenance of roof, wall cladding & similar activities, etc.

Look forward to your compliance and co-operation of the above.



Eng. Abdulla M. Belhoul
Director – Trakhees Civil Engineering Division
Port, Customs and Free Zone Corporation

