

APPLICATION FORM FOR MODIFICATION NOC

Refer to our Website ([Link here](#)) for more information

Type of Submission

☐ New ☐ Revision

☐ Retail & Office ☐ Landlord Unit ☐ Industrial

Previous Submission / Permit Reference (Not required for New submission)

Application Reference (For resubmission, MPN/MRV T#):

Trakhees Modification Permit No.:

Applicant Information

Requested by : ☐ Client ☐ Contractor ☐ Consultant

Client

Trade or Commercial Name

Email

Trade License No.

Telephone No.

Mobile No.

Contractor

Trade or Commercial Name

Email

Trade License No.

Telephone No.

Mobile No.

Consultant (If applicable)

Trade or Commercial Name

Email

Trade License No.

Telephone No.

Mobile No.

Location Details

Business Unit

Location

Plot Number

Building No.

Unit No.

Modified Area (M²)

Modification Scope of Work (√ all that apply)

☐ Boundary Wall

☐ Full Height Partitions

☐ External Painting

☐ Racking

☐ Paving / Landscaping

☐ Swimming Pools

☐ Machinery & Equipment Installation

☐ Mezzanine Floor

☐ Staircase/ Ramps

☐ Car Parking / Shade / Pergola

☐ Others (Specify):

Required Documents and Drawings

Relevant documents from the following table should be submitted online at online.trakhees.ae in PDF format.

Printed signed copy of the Application form to be included in the documents

Set 1: DOCUMENTS Folder			Set 2: DRAWINGS Folder		
Document Type	Yes	NA	Drawing Type	Yes	NA
• Copy of Client's valid Trade License	☐	☐	• All relevant drawings (Key Plan showing location of proposed modified area, Floor Plans, Elevations and Sections, Utilities Layout) - (Existing & Proposed)	☐	☐
• Copy of Lease / Ejari / Title Deed /Trakhees Site Plan	☐	☐	• Design Calculations & Structural Drawings (if Applicable)	☐	☐
• NOC from Civil Defense (DCD)	☐	☐	• Master Developer Approved drawings	☐	☐
• Landlord/ Developer/ Business Unit NOC	☐	☐	• Demolition layout along with method of statement (if any)	☐	☐
• COC Certificate of Conformity (Modification Works)	☐	☐	• Latest Trakhees CED Approved drawings	☐	☐

Required for submission :

Client's Appointment of:	Consultant	Contractor
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"This is to inform you that we have appointed M/S _____ as our Consultant, appointed M/S _____ as our Contractor for the project.

We hereby authorize the Consultant / Contractor to obtain all necessary Authority approvals and work execution at site.

Also this is to inform you that I agree to all submitted designs."

Client	Signature/ Stamp

Undertaking by Client:

We hereby confirm that we accept to take full responsibility in regards to completion of the abovementioned Project by appointing the aforesaid Party, and we are responsible for any Legal obligations which may occur with the involved parties due to this change.

Client	Signature/ Stamp

The Consultant Undertaking:

We hereby confirm that we accept to take full responsibility/liability in terms of; but not limited to the following conditions:

- 1) The Consultant practice permit as per DEQ System are active and matched with the assigned activities of this project. Otherwise, DM NOC shall be obtained prior apply this application and accept the additional exceptional fees.
- 2) The Consultant Accreditation Cards according to the assigned works are valid and as per relevant circulars..
- 3) To comply with the DCD requirements and any implications might be required by DCD authority for the proposed Modification works.
- 4) To comply with all resolutions, circulars, regulations and standard codes related to the proposed Modification works.
- 5) We are the appointed Consultant of this project confirm our acceptance to supervise the assigned Modification Scope of work indicated above and according to the appointment from the client and as per the relevant procedures and regulations and complying with local authority rules and approved drawings.
- 6) To comply with all requirements listed in the Certificate of Conformity (Modification Works) COC application form and ensure the availability of the signed form during Trakhees Construction Safety Inspection.
- 7) The current construction status of the project is completed and relevant Building Completion Certificate (BCC)/ Modification Completion Certificate (MCC) has been issued.
- 8) To comply with the approved drawings during the construction without any disturbance on the other structural elements.

Consultant	Stamp

The Contractor Undertaking:

We hereby confirm that we accept to take full responsibility/liability in terms of; but not limited to the following conditions:

- 1) The Contractor practice permit as per DEQ System are active and matched with the assigned activities of this project. Otherwise, DM NOC shall be obtained prior apply this application and accept the additional exceptional fees.
- 2) The Contractor Accreditation Cards according to the assigned works are valid and as per relevant circulars.

The Contractor Undertaking (Contd.):

- 3) We are the appointed Contractor of this project confirm our acceptance to execute the assigned Modification Scope of work indicated above and according to the appointment from the client and as per the relevant procedures and regulations and complying with local authority rules and approved drawings
- 4) To comply with the DCD requirements and any implications might be required by DCD authority for the proposed Modification works.
- 5) To comply with all resolutions, circulars, regulations and standard codes related to the proposed Modification works.
- 6) To comply with all requirements listed in the Certificate of Conformity (Modification Works) COC application form and ensure the availability of the signed form during Trakhees Construction Safety Inspection.
- 7) The current construction status of the project is completed and relevant Building Completion Certificate (BCC)/ Modification Completion Certificate (MCC) has been issued.
- 8) To comply with the approved drawings during the construction without any disturbance on the other structural existing elements.

Contractor	Stamp

Declaration

- We hereby confirm that all data provided in this application / documents comply with Trakhees Regulations & Standards.
- If any delay occurs due to incorrect information provided by us in the submitted application, we hold ourselves solely responsible for the delay.
- We are liable for any legal obligations that may occur due to invalid / tampered documents being submitted along with this application.

Client	Signature / Stamp	Consultant	Signature / Stamp	Contractor	Signature / Stamp

Submitter's Details

Name	Mobile Number
ID Type	ID Number