



APPLICATION FORM FOR MODIFICATION NOC

Refer to our Website ([Link here](#)) for more information

TYPE OF SUBMISSION

New	Revision	
Retail & Office	Landlord Unit	Industrial
Previous Submission / Permit Reference (Not required for New submission)		
*Application Reference (For resubmission, MPN/MRV T#):		
**Trakhees Modification Permit No.:		

APPLICANT INFORMATION

Requested by :	Client	Contractor	Consultant
Client			
Trade or Commercial Name			
Email		Trade License No.	
Telephone No.		Mobile No.	
Specialist Contractor			
Trade or Commercial Name			
Email		Trade License No.	
Telephone No.		Mobile No.	
Consultant (If applicable)			
Trade or Commercial Name			
Email		Trade License No.	
Telephone No.		Mobile No.	

LOCATION DETAILS

Business Unit		Location	
Plot Number			
Building No.	Unit No.	Modified Area (M²)	

TYPE OF MODIFICATION (√ all that apply)

Gypsum /Tile False Ceiling	Full Height Partitions	External Painting	Kitchen Ducting
Machinery & Equipment Installation	Adding & Removing Block	Paving / Landscaping	Adding & Removing Door/ Windows in Block
Mezzanine Floor	Staircase/ Ramps	Car Parking	Racking
Others (Specify):			



Required Documents and Drawings

Relevant documents from the following table should be submitted online at online.trakhees.ae in PDF format.

Printed signed copy of the Application form to be included in the documents

Set 1: DOCUMENTS Folder			Set 2: DRAWINGS Folder		
Document Type	Yes	NA	Drawing Type	Yes	NA
• Copy of Client's valid Trade License			• Building Floor Plan showing location of proposed modified area		
• Copy of Lease / Ejari / Title Deed /Trakhees Site Plan			• Floor Plan (Existing & Proposed)		
• Clearance Letter from Landlord / Developer/ Business Unit			• Elevations & Sections		
• Copy of Appointment Letter of Contractor / Consultant (if any)			• Utilities Layout Plan (Existing & Proposed)		
• Copy of Contractor's / Consultant's valid License & active DM DEQ record			• Design Calculations & Structural Drawings (if Applicable)		
• Contractor Acceptance letter & Scope of works			• Master developer approved drawings (if Applicable)		
• Copy of Trakhees BCC / MCC for the facility *			• Stamped CED Approved Drawings of Existing Facility *		
• NOC from Civil Defense (DCD)			• Demolition layout along with method of statement (if any)		
• COC undertaking letter					
• Compliance of Dubai Universal Code for People of Determination as per DBC					

* In absence of these documents, please apply for copy of documents/copy of drawings service through the online system ([CDC-F01a, Application form for requesting Copy of Documents](#))

Declaration

- We hereby confirm that all data provided in this application / documents comply with Trakhees Regulations & Standards.
- If any delay occurs due to incorrect information provided by us in the submitted application, we hold ourselves solely responsible for the delay.
- We are liable for any legal obligations that may occur due to invalid / tampered documents being submitted along with this application.

Date

Authorized Name & Signature with stamp